STUDENT EQUITY & ACHIEVEMENT (SEA) COMMITTEE MEETING

SEA WEBSITE

November 14, 2022
1:00 – 2:30 p.m.

Minutes

Due to the COVID-19 crisis, and in compliance with the Governor's Executive Orders N-29-20 and N-33-20, Santa Barbara City College has temporarily moved meetings online.

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Join Zoom Meeting:
https://sbcc.zoom.us/j/92888839255?pwd=T2xFeUpNeEdjMjNnK3hEN3dMWjZYZz09

Meeting ID: 928 8883 9255 Passcode: 419332

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Members in Attendance: Co-Chair Paloma Arnold, Marc Bobro, Co-Chair Roxane Byrne, Jeanette Chian, Andy Gil, Robin Goodnough, Jennifer Hamilton, Akil Hill, Elizabeth Imhof, Jens-Uwe Kuhn, Julio Martinez, Maureen McRae Goldberg, Co-Chair Brittanye Muschamp, Co-Chair Laurie Vasquez, Sara Volle

Members Unable to Attend: Liz Giles, Chelsea Lancaster, Christina Llerena, Jennifer Loftus, Jennifer Maupin, Vanessa Pelton, Kristy Renteria

Resources in Attendance: Cheryl Brown, Z Reisz

Guests: Raquel Hernandez

1. **Call to Order (Laurie)**

2. **Public Comment**

   Public Comment Guidelines - Limited to 2 minutes per speaker to ensure the committee has sufficient time to address committee business. Committee will not respond to comments during public comment.

   No public comment.

3. **Approval of Minutes**

   10-24-22 Minutes - Draft

Approved by Akil Hill, Second Maureen McRae Goldberg.

4. **Information (Laurie)**

   4.1 Remaining SEA meetings.
   - Nov. 1 & 28
   - Dec. 12 (Finals)
   - Jan. 23 (Spring semester starts)
   - Feb. 13 & 27
   - March 13 & 27 is (Spring break)
   - April 10 & 24
   - May 8

   4.2 Student Equity Plan to Board of Trustees for final approval **(Laurie)**

Item 15.2 Recommended Action: It is recommended that the Board of Trustees approve the 2022-2025 Student Equity Plan.

> The Student Equity and Achievement Committee (SEA) presented the 2022-2025 Student Equity Plan at the October 13, 2022, Special Board Meeting for a first reading and discussion. The SEA Committee is presenting the plan to the Board for a second reading and approval.
>
> 2022 - 2025 SBCC Student Equity Plan v2.1 (2).pdf (2,276 KB)

Vote -Unanimous!!

Submit before deadline Nov. 30

5. **Discussion**
   a. Spring call for one time funding proposals - calendar dates to review (10 minutes, **Laurie**

   There was a discussion around dates for Spring activities and when to review applications and update the rubric prior to a call for proposals. Co-Chair Paloma Arnold advocated for the earliest date possible (Feb 6). Co-Chair Laurie Vasquez brought up the dates for drop-in and if we should repeat the format we had last year.

   Robin Goodnough brought up issues around the budget and what items will still be under SEA and if there will be any updates.

   Cheryl Brown explained that a lot of expenses that are accruing are not seen in the system yet. We can't get an accurate picture until later.

Co-Chair Arnold suggested we have a budget meeting at the first meeting in Spring and have it reflect what our budget was for the entire year and what we have already allocated for the year and see where we land. We will not know if we are getting an increase until Spring or Summer. We have allocated most of our money this year and as far as Co-Chair Arnold is aware, there are no position changes that are SEA funded.

Ms. Goodnough mentioned that it would be good to see an update before any proposals are made.

Feb 6 budget update meeting and then launch into allocation and rubric discussion from there.

Roxane Byrne brought up the 3 year plan that had been discussed two years ago with departments or places that are getting funding that is not necessarily SEA focused, and asking those groups to either create a more equity focused framework or seek funding from other sources. We should come back to this conversation in the Spring and begin to evaluate.

b. SEA Out-of-Cycle funding form (starts Fall 2023)
   i. Requests for funding (Raeanne (posters), Juan Casillas Nunez (Colloquium)

      There have been some informal requests for equity focused funding. Should we put out a quick application for smaller amounts of funding to support some of these projects? It would be nice to have a process that is open to anyone. This would be for smaller needs that are equity focused around campus.

   ii. Should the questions remain the same as the one time application for funding used for SEA projects?   Side by side comparison to edit.

      Co-Chair Vasquez went over the application for components of the one time application process. There was a conversation about the application and having it be streamlined and concise. There should be a cap for this funding and possibly a cap per person so that everyone has an opportunity to participate.

      Ms. Goodnough mentioned the application that The Foundation has that we could model this application after.

Elizabeth Imhof added that there should be a cap per person for this funding so that it isn't always the same people, and more people have the opportunity to participate. Should there be a hard and fast rule for who can participate or should it be up to the committee? It might be beneficial to have some latitude so we aren't excluding anyone just because they attended a conference (or something of that nature). We might want to include some language that exceptions can be made by contacting a co-chair or another option.

Dr. Imhof brought up that there are patterns with these kinds of requests and that the committee could be burdened with constantly denying requests from the same people. Ms. Byrne suggested a dollar cap rather than a person cap to give individuals the room to make more than one request, but still having some boundaries on the requests. Co-Chair Muschamp said we should add some language that priority will be given to those that have not received funding before.

   c. [2022-20225 Student Equity Plan Year 1 Action Plan](#) (55 minutes, **Brittanye**)

Co-Chair Muschamp went over the Equity Plan Spreadsheet and the activity for the committee.

     i. Breakout Rooms to start writing step by step instructions to accomplish Year 1 SEP Goals
       1. Metric: Successful Enrollment
         a. Jeanette Chian Brooks
         b. Vanessa Pelton
         c. Sara Volle
         d. Martha Swanson
         e. Cheryl Brown
         f. Kristy Renteria
       2. Metric: Completion of Transfer Level Math and English
         a. Elizabeth Imhof
         b. Jens-Uwe Kuhn
         c. Robin Goodnough
         d. Jennifer Maupin
       3. Metric: Retention from Fall to Fall
         a. Andy Gil
         b. Nicole Hubert
         c. Maureen McRae Goldberg
         d. Akil Hill
       4. Metric: Completion

        a. Z Reisz
        b. Elizabeth Giles
        c. Julio Martinez
        d. Kyle Rasmussen
5. Metric: Transfer
        a. Christina Llerena
        b. Jennifer Hamilton
        c. Chelsea Lancaster
        d. Marc Bobro

2:00 pm breakout rooms ended.

Co-Chair Muschamp went over the spreadsheet and the action plan after the groups met in the breakout rooms. The committee went through and assigned some items to different people/groups depending on expertise and department.

The idea behind this spreadsheet is to know what we need to do and who we need to talk to. We will spend the next three meetings discussing these items.

Next meeting is on 11/28 and we can decide if there will be a meeting during finals week.

6. **Action**
        a. Approval of total stipend amount for SEP workgroup members up to $12,000 (**Brittanye**)

Co-Chair Muschamp presented a spreadsheet with stipend amounts.

We are asking the committee to approve the stipend amount up to $12,000.

Z Reisz approved, Robin Goodnough seconded.

Akil Hill asked what will happen to the people who are not faculty in regards to payment for the work on this plan?

Currently classified staff cannot get stipends for working outside of their contract. They are eligible for overtime pay.

Mr. Hill noted that this is one of those things where we need to be more equitable for the work being done. We need to look at our practices to make it more equitable for everyone involved.

Co-Chair Arnold agreed and said that this is being looked at across the board.

Stipend Roll Call vote (voting members):

Robin Goodnough: yes

Akil Hill: yes

Marc Bobro: yes

Julio Martinez: yes

Andy Gil: yes

Maureen McRae Goldberg: yes

Sara Volle: yes

7. **Adjournment**