

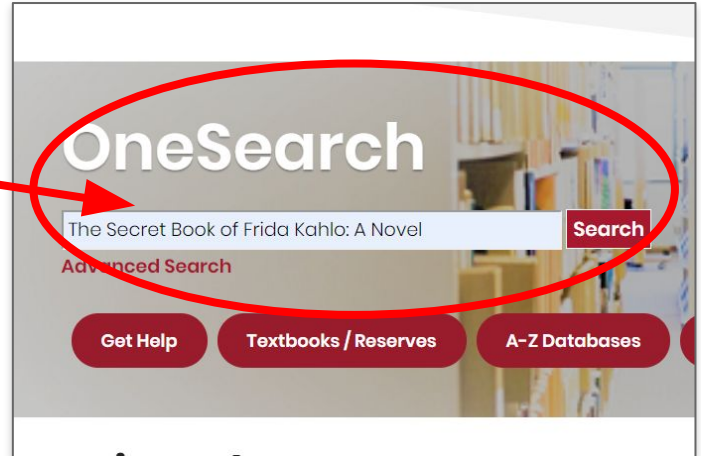
## Interlibrary Loan Requests

Follow the steps below to request an item through Interlibrary Loan:

**1**

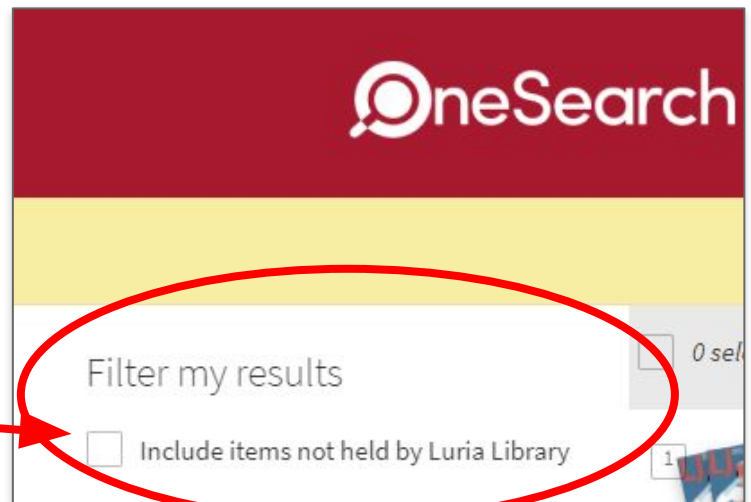
Search for the item using the OneSearch search box on the [Luria Library homepage](#).

*If the library owns the item then the location of the item in the library, or a link to the item in a database, will be displayed. Congratulations! You can view or check out the item.*



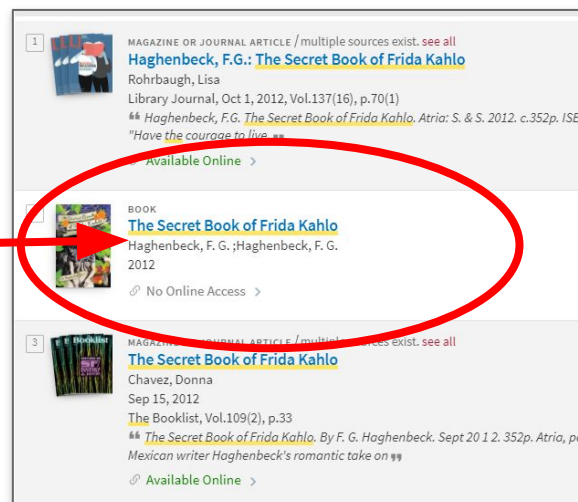
**2**

If you are unable to find your item listed in the search results, select the "Include items not held by Luria Library" button at the top of the left hand navigation panel.



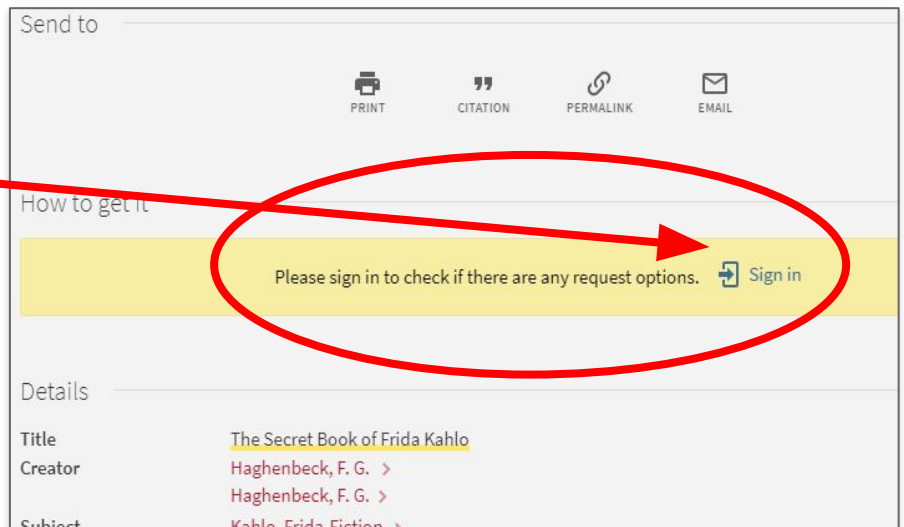
**3**

Find your item in the search results list and select the title of the item to open the full details screen.

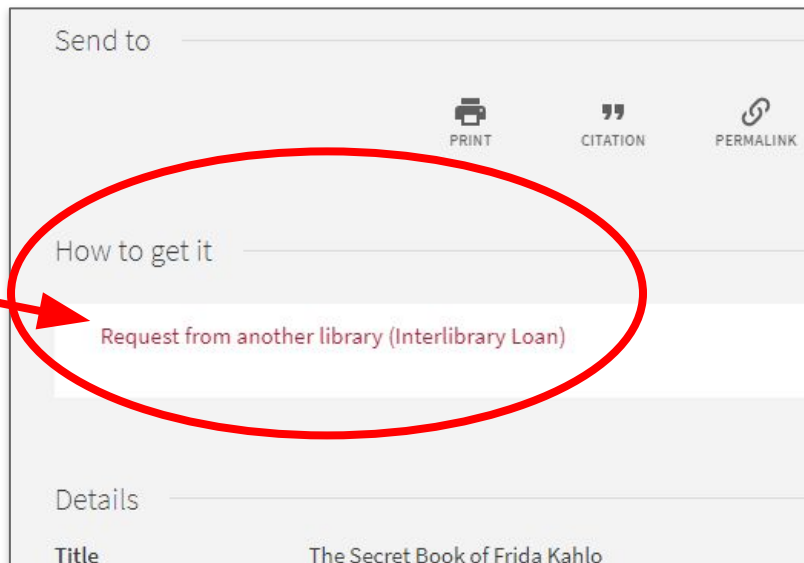


**4**

Select “Sign in” and sign in with your SBCC Pipeline username and password. Signing in allows you to view the request options available to you.

**5**

Select the “Request from another library (Interlibrary Loan)” link.

**6**

Fill out the form with all of the required fields and submit. Your request will be forwarded to the Interlibrary Loan department. You will be notified when your request has been received and processed.

## Need help?

**Library staff** and **librarians** are always happy to help!

Contact **Interlibrary Loan** staff at [ill@sbcc.edu](mailto:ill@sbcc.edu) if you have questions regarding the ILL process, or an ILL request you have placed.

Contact the **Reference & Information Desk** [in person](#), via [online chat](#), at 805-730-4444, or by using the [online contact form](#) for help conducting research or using information sources, including finding items from other libraries.