SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL
November 23, 2004
2:00 - 3:30 PM
A218C

MINUTES

PRESENT: J. Friedlander, J. Romo, J. Sullivan, S. Ehrlich, L. Fairly, B. Hamre, A. Serban, K. McLellan, P. Haslund, J. Schultz, E. Frankel, K. Molloy, T. Garey, L. Auchincloss, J. Jackson, R. Ladanyi

GUESTS: L. Griffin

1.0   Call to Order

Chairperson Jack Friedlander called the meeting to order.

2.0   Announcements

3.0   Information Items

3.1   Update on the student system: *John Romo*

President John Romo was present to answer any questions in regard to the student system situation. He said the most important point he needs to make to CPC is that after a lot of discussion with EC and others that we cannot delay moving forward with a replacement of the Santa Rosa system. We have made a decision not to renew the contract with Oracle for the student system; that is the only decision made to date. President Romo noted that we are currently using Oracle Finance and Human Resources and we will continue to maintain these systems for the present. We will need to negotiate with Oracle for the continued use of the Financial Aid component of the Oracle Student System beyond June 30, 2005. He said the Santa Rosa system that we are on is extremely dated and problematic in terms of our ability to support it. This system has to be replaced. The college has spent over two million dollars and six years of time to get the OSS system to work. It has been concluded that we could not count on it being ready in a timeframe that was acceptable to the college. President Romo said we will need to immediately implement a procurement process to identify a new student system to replace Santa Rosa. It will be an expensive process to acquire a new system and it will not be easy or fast. John Romo said that the Strata Information Group (SIG) has advised us that it is going to be a year minimum to a year and a half to select and implement a new student information system. He said we are in the process of identifying where to find the money for both the start-up costs and the ongoing implementation costs. President Romo said we do have an ongoing budget established for Oracle and we will continue to hold that for whatever new system we use. He added we do have in the reserves a fund

that had been set up in anticipation of, at some point, having to replace Oracle. That will be a source of funds but we will probably have to access other reserve funds for the start-up costs.

John Romo indicated that the college had met all its commitments to Oracle in order to achieve the end we wanted. He said our people worked relentlessly to this end. In retrospect, we had probably under-resourced what it takes to implement a new system. The big difference conceptually in going to a new system is we will not be entering into any development projects. We will find one that meets our needs within what we can afford and we will then work on the implementation of a system. Our consultants have indicated that all of the major systems we will be considering all have continuing education components since we have just as much of an emergency to replace that old system as well. John Romo said that in January he and Joe Sullivan would be presenting a budget forum to the college community so that everyone knows what our position is relative to going forward.

Peter Haslund inquired about the process at this juncture to find a new system. Jack Friedlander responded that we will narrow the choice to the vendor finalist fairly quickly for the bid process. We will have the finalists come to campus to demonstrate how their SIS product performs each of the business case scenarios we identify as being essential for conducting the college's business. The plan is to have each of the vendors selected as finalists spend four-full days on campus demonstrating their SIS. Once we determine which of the SIS we prefer to purchase, there will be a negotiation period to determine costs. Thus, the implementation time from when we go out to bid until the time we have a product in place is at least 18 months. John Romo said he hopes to be out to bid in January. John Romo said that although we are not renewing our contract with Oracle, if they had a product that met our specifications, they can bid but they will be evaluated with all other products.

3.2   Outcomes of the CCLC convention: *Jack Friedlander, John Romo, Andreea Serban*

John Romo said that the most important thing that came out of CEO's element of the CCLC conference is that SBCC is one of the colleges that have to stand very strong on advocating that equalization funds be included in the Governor's proposed budget for 2005-06. This is the money that was set up in the Governor's budget at $80m per year with an intended commitment of $80m a year for three years to bring low revenue districts up to some sense of equity to what other districts in the system receive on a per-FTES basis. We still rank 62nd out of 72 districts and even though we received some equalization money our relative ranking is still low. We received $1.3m in ongoing funding this year for equalization. We are part of a group of colleges across the state that are low revenue districts that are standing strong and saying we must support of Governor's intent to put in an additional $80m dollars of ongoing funding in the state budget for equalization in each of the next two years.

The system is also evaluating a new funding mechanism for the system that was pulled together by some chief business officers at the request of the chief executive officers. They inserted in that mechanism a formula for allocating new funds added to the systems budget. This formula calls for distributing to colleges on a percentage basis a certain amount of new money to growth, equity and non-credit courses. He said as of the last Board of Governors' meeting, the system's budget that is going forward to the Governor's office includes the $80m for equalization. There is a movement on the part of the L.A. district, and others, to get that changed and to replace it with the formula mechanism that gives a greater priority to funding growth. John Romo will be discussing this with the Board next week because the Board has adopted a resolution saying we support the $80m and the intent to put in $80m a year for the next two years.

Jack Friedlander added that a high priority for the Governor is funding economic development. The governor is looking to community colleges to play a leading role in workforce preparation, which he believes is essential to attracting and keeping businesses in California. The college will continue to evaluate opportunities to expand the training it provides to meet the job training and re-training needs of employers and employees.

Dr. Friedlander said he attended some sessions on what other colleges are doing to meet the new accreditation standards that are based on student learning outcomes (SLOs). He said we are ahead of the other schools in terms of our thinking and approach to implementing SLOs. He had just met with representatives from CSUCI who had heard, and after meeting with us, confirmed that we had an exemplary approach for developing SLOs and incorporating them into the curriculum. He said he is very pleased with the incredible group of faculty that is working on the SLO project at our college.

John Romo said that the system's budget proposal does include everything including growth, COLA, staff development funds, and equalization.

Andreea Serban reported on her participation at the conference. One major topic among the colleges is the student learning outcomes standard for accreditation. She gained much useful information from those discussions. Last year the Legislature passed AB 147 requires the community college system to develop and implement a new accountability model to measure both the system's and individual district performance on important student access and outcome measures. The Chancellor's Office asked the RP Group to develop recommendations for developing an accountability model that could meet the legislative intent of AB 1470. Andreea is a member of the team the RP Group has formed to design a proposed accountability model for the system. We will be hiring a total of 22 new tenure-track faculty members this spring for Fall 2005

Jack Friedlander said that our new FTFO for Fall 05 is 10 higher than it was for the past fall of which seven of those positions are the result of the two-year deferral [not to have to hire the 7 positions]. The BOG said the deferral is no longer a deferral so those positions need to be filled as well as growth positions.

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We will hire 10 new and 11 replacement positions plus one Cottage-funded Nursing position. Jack indicated an error on the list distributed to the Council. On the list of replacement positions, another ESL position should be listed and MAT eliminated [in new positions ranking list]. A corrected copy will be sent to the Council.

3.3   2004-05 FTES projection: *Andreea Serban*

Andreea Serban reported that for 2003-04, we received the simulated calculation the system office has distributed as a result of the annual apportionment reports that were submitted on July 15th. She said we actually received more money than anticipated. It also affects to some degree how we are going to achieve our funded FTES target for 2004-05. What the recalculated simulation did is reduce the college's base funded California resident FTES from 11,942 to 11,829 and increase significantly the number of over cap credit FTES funded. Overall we ended up with approximately $150,000 more as a result of what was reported in the annual report as opposed to what was projected in April. Dr. Serban said in terms of what this means for 2004-05, looking at the numbers now and assuming we will produce positive attendance on the credit side at the same amount as we did in the semester of the prior year, the estimate is that credit will generate 12,510 California resident FTES. This is an increase of about .8 percent compared to our actuals last year. More importantly, this estimate assures that we will capture all funded growth and basic skills for 04-05 assuming non-credit can produce 2,182 FTES. Jack Friedlander said we need three-percent growth per year to capture all the growth funds for which the college may be eligible. These additional funds are required if the college is to keep its revenue in line with its expenditures at the existing level.

3.4   Block schedule

The Council was provided the scheduling block template for 2005-06. Jack Friedlander said we are moving to a new way of scheduling classes. Starting in fall 05 we will return to being a 5-day a week college where we will have a lot of students on campus five days a week instead of four days. By using this format, it allows us to offer the sections needed because we will have the classrooms. Dr. Friedlander said this schedule calls for common start times for all classes which will allow students to pick up an extra course which in turn will help us gain FTES over time and it also allows us to accommodate the needs the students have in terms of class offerings. Dr. Friedlander said that the process of building this block schedule was a process that required an enormous amount of cooperation from the departments and he is very pleased with the level of cooperation he received. He said the Academic Senate endorsed it after a lot of give and take. The Student Senate has also voted to endorse this calendar. Rose Ladanyi, reported that there was some debate about the proposed schedule but the students felt that although current students will probably struggle with it at first it will be a better option than what we have now and it will be a positive move.

3.5   College calendar Fall 2005

Jack Friedlander stated the college's objective to try to design our academic calendar as closely as possible with K-12. To date, the School Board has not made a decision on their calendar. However, we need to have our calendar approved by our Board going forward in a timely manner. Dr. Friedlander said the School Board is very sensitive to how important City College is to their needs and we are to theirs. We are going forward with the calendar knowing that if the school district in fall 05 goes to a very different model, it will conflict with our summer session and put our dates out of alignment with theirs resulting in the conflicting calendars being problematic for the students.

4.0   Discussion Items

4.1   Review of the 2003-04 Annual Review (second year evaluation) of the College Plan 2002-2005

The Council was sent via e-mail prior to the meeting the second year annual review of the College Plan. The Vice President's presentations of this review will be given to the Board of Trustees at its next study session. Dr. Friedlander said that the audience for this document is the Board and eventually the accreditation committee to show that we are constantly assessing our goals and priorities. He said we should use the data in the Annual Review of the College Plan in developing the College Plan for 2005-2008 and in budget decisions. Tom Garey made the excellent point that the college should disseminate this document to a wider audience since it paints a picture of a very dynamic institution. It could also be used to lobby some of our legislators in light of the challenges we are facing, as well as the local community. Andreea Serban noted that this document is posted on the college website.

5.0   Adjournment

Chairperson Jack Friedlander adjourned the meeting. CPC will meet again on January 18, 2005.